



Pricing Guide (VAT excl.)

R600	IT12 Individual Income Tax Return – Individual with IRP5
R700	IT12 – Individual Income Tax Return – Individual with IRP5 & rental/other Income
R1 000	IT12 – Individual Income Tax Return – Sole Proprietor
R500	IT12 – Verification/Audit Selection by SARS (per hour)
R1 500	IT14 – Income Tax Return – Company or Close Corporation
R2 500	IT12TR – Income Tax Return – Trust
R500	IT14/IT12TR – Verification/Audit Selection by SARS (per hour)
R1 000	IRP6 – Provisional Tax Return – 1st Period – Individual, Company, Close Corporation or Trust
R700	IRP6 – Provisional Tax Return – 2nd Period – Individual, Company, Close Corporation or Trust
R300	VAT201
R500	VAT Verification/Audit Selection by SARS (per hour)
R300	EMP201
R500	EMP201 – Verification/Audit Selection by SARS (per hour)
R1 800	EMP501 (bi-annual return)
R150	Bookkeeping: Data Entry (per hour)
R400	Bookkeeping: Reconciliations – General Ledger, Suppliers, Customers & Balance Sheet Accounts (per hour)
R200	VAT Report/s & Reconciliation/s (per hour)
R60	Payslips (Calculated Per Employee, Per Month & Batched into 1 file)



R80	Payslips (Calculated Per Employee, Per Month & Provided Individually)
R150	Payslip Calculation
R150	IRP5/IT3 Certificate – Per Employee
R500	Employee Income Tax Registration
R300	Department of Labour – UIF Declaration
R500	Workman’s Compensation – Calculation for ROE Return (per hour)
R2 500	Annual Financial Statements: Where full bookkeeping function from source documents provided by NALA
R8 000	Annual Financial Statements: Where bookkeeping reports are supplied by the client
R600	Management Accounts (per hour)
R900	Specialised Reporting – Cash Flows, Projections, Financial modeling etc. (per hour)
R1 000	Annual Return, Financial Accountability Supplement & Beneficial Ownership Declaration (excludes CIPC fee)
R1 500	Beneficial Ownership Declaration (1st Declaration)
R700	Private Company Registration – Standard MOI
R1 000	Amendment to Memorandum of Incorporation (MOI)
R1 000	Amendment to Company Directors or Close Corporation Members – CoR39 / CK2
R1 000	Issue Shares / Transfer Shares
R600	Amendment to Company or Close Corporation Registered Address – CoR21.1
R300	Change of Accounting Officer
R300	Change of Public Officer
R600	Deregistration of Private Company or CC



R1 000	Conversion of CC to Private Company
R400	Declaration of lost shares
R600	Drafting up of Trusts
R600	Drafting up of Wills
R800	Acting as an independent Trustee (per hour)
R300	Administration of Trusts
R1 500	VAT registration
R500	Employee income tax registration – per employee
R1 000	Income tax/PAYE registration